FACULTY RESOURCES

Learning Resource Center
Newkirk Learning Commons

The college library is centrally located to support faculty and students through its resources and services. The library provides an ever growing book, eBook, and reference collection, online databases, A/R and V/R equipment, newspapers, periodicals, tables for group seating, individual and group study room, access to Dunwoody's wireless network, computer stations and a printer/copy machine. Library Staff is also available to help instructors find and assess Open Educational Resources (OER) for their courses. OER materials are a great way to reduce the cost of college for our students. Please contact Newkirk Learning Commons staff if you are interested in using OER materials in your courses.

Library Website

In keeping with the Dunwoody mission of providing a "best-in-class" education, Newkirk Learning Commons is currently undergoing a shift towards providing more and better electronic resources. The Learning Commons page (https://dunwoody.edu/campus-life/campus-services/learning-commons/) on the Dunwoody website is available for students, faculty, and staff as a portal to our catalog hosted by MnPALS and curriculum support resources. A link to the EBSCO host gateway provides access to a number of databases, including Academic Search Premier, Business Source Premier, Consumer Health Complete, Science Reference Center, the Avery Index, EBSCO's eBook Academic Collection, Kanopy Streaming Services, and the Teacher Reference Center. Off-campus access to this Library portal is available using the Dunwoody user id and password. Many of our resources can also be accessed through Launchpad.

Reference and Course Materials

Reference service is available during most business hours and by appointment. The reference collection is quite extensive, and the Learning Commons staff helps to provide full access to any of those materials. Learning Commons staff will help with specific reference questions, are willing to demonstrate usage of electronic research resources, and are available to give students and faculty a tour of the Learning Commons. Our staff will also assist you in finding materials for your courses including resources already in our collection, new items or subscriptions to order, and free OER materials that are available.

Test Proctoring and Writing Help

Newkirk Learning Commons also supports students and faculty through test proctoring and writing help. If you need test proctoring for accommodations or make-up exams please fill out this form (https://dunwoody0-my.sharepoint.com/:w:/r/personal/sermar_dunwoody_edu/_layouts/15/Doc.aspx?sourcedoc=%7B3BE5876C-3E06-4EF4-A955-EB91BC6025CA%7D&file=Request%20to%20Proctor%20Exam%201.docx&action=default&mobileredirect=true&DefaultItemOpen=1&login_hint=sermar%40dunwoody.edu&ct=1651259766196&wdOrigin=OFFICECOM-WEB.MAIN.EDGEWORTH&cid=bc5473d0-33cb-41ae-b99d-49d786e592df) and contact library staff.

Our staff will also work with students who need help with English & writing skills to get a great start on homework, research papers, basic technical reading/writing skills and more. This includes support for ESL students and students with accommodations.

Informational Libguides

Additional help for FAQ's and library resources can be found online in our Libguides (https://dunwoody.libguides.com/). We also use these to create subject or individual course guides to help gather resources and information for students in your program. If you would like a subject or course guide created, please contact library staff.

Historical Archives Collection

The purpose of the Historical Archives Collection is to preserve for researching the historically valuable materials which document the origins, development, activities and achievements of Dunwoody College since its inception in 1914. This collection consists of over 6000 items that are currently being categorized, identified and readied for digitization.

Additional help for FAQ's and library resources can be found online in our informational guides (https://dunwoody.libguides.com/).

Elftmann Student Success Center

The Elftmann Student Success Center provides professional academic support and the Peer Tutor Team, with peer tutors ready to help students achieve academic success. Students can get help online using Microsoft Teams and/or meet with a tutor in the success center.

The center provides an array of services such as online tutoring and on-campus academic support in difficult technical curriculum and academic coaching. Students can get help with technical homework questions and mathematics.

Quiet study areas and group study rooms are also offered in the center.

The Peer Tutor Team uses Microsoft Teams platform for online tutoring. Students are asked to contact Eeris Fritz efritz@dunwoody.edu for information.

Students can attend Guided Study Recitations (help sessions) in mathematics and basic electronics. These help sessions are held on campus and Microsoft Teams.

Faculty may work directly with the staff to ensure students receive the assistance needed for academic success.

For more in depth information on other academic services, including the Technical Video Library (https://dunwoody.edu/campus-life/campus-services/student-success/technical-video-library/) please contact Eeris Fritz, Associate Director of Student Services, at efritz@dunwoody.edu.

Campus Store
Textbook Adoption

The bookstore at Dunwoody is operated by Barnes & Noble. The Dunwoody/Barnes & Noble Bookstore features a unique Faculty Center Network called Adoptions & Insights Portal (https://aip.bncollege.com/app/) or AIP. AIP was developed by Barnes & Noble College to solve challenges faced by our higher education partners in the areas of discovering, selecting, and monitoring course material adoptions. Powered by your Student Information System (SIS), AIP delivers a highly personalized, streamlined, action-oriented user experience for faculty, staff, administrators, and academic leadership with:

- Personalized Course List for faculty to easily search, research, and submit their adoptions

- Dashboard with Adoption Insights to track, monitor, and report on adoptions in real-time
- In-line Affordability recommendations as a complement or substitute to traditional course materials
- Communication Tools, including automated reminders, on-demand emails, and on-site messaging
- 24/7 Support via website chat or toll-free number 877-713-6697
- Personalized, real time experience powered by your institution's Student Information System roster data

To access this service, click the link above, select Institution, and use your SIS to sign into the portal.

Other Services

Other items that can be ordered through or obtained by the Campus Store include the following:

- Course kits for students
- Dunwoody gear
- Office supplies
- Snacks and refreshments

If you are interested in placing a specific order through the Campus Store, please talk to the Campus Store associate.

When appropriate, faculty may charge any classroom-related materials to their department. Please see your department manager for the appropriate code.