

# CURRICULUM

Curriculum excellence is part of Dunwoody's value proposition and an expectation of our key stakeholders - students and industry partners. Following are the processes that help us organize, store, and maintain curriculum excellence.

## New Course Process

All new courses are reviewed by the Curriculum & Assessment Specialist and approved by the Curriculum Quality Council, as part of the curriculum review process. (See the Academic Groups (<https://catalog.dunwoody.edu/faculty-handbook/academics/academic-groups/>) section for further information concerning the Curriculum Quality Council and the new course process.)

## Changes to Academic Plans and Curriculum

Changes to academic plans and curriculum can be made on an annual basis (see: General Timeline for Academic Changes ([https://staff.dunwoody.edu/Departments/Academic\\_Administration/Academic%20Year%20Planning%20Timeline/Forms/AllItems.aspx](https://staff.dunwoody.edu/Departments/Academic_Administration/Academic%20Year%20Planning%20Timeline/Forms/AllItems.aspx))). It is assumed that changes made to the academic plans and curriculum have been reviewed with the Program Advisory Committee to ensure that the changes are consistent with real world experience.

## Assessment

Every program is responsible for developing a comprehensive assessment initiative. The initiative is to evaluate the student attainment of institutional core abilities, programmatic outcomes, and course competencies, with course competencies tied to program outcomes. The assessment process detects gaps in student learning and provides an effective strategy to close these gaps with pedagogical and/or curricular changes. A variety of assessment measures are used, depending on the unique curriculum of each program. Contact the Curriculum & Assessment Specialist for more information.

## Academic Quality Index (AQI)

A process for reviewing all aspects of a program, academically as well as structurally. The Vice Provost oversees the process and functions as the process owner. It is comprised of two parts:

1. Program Health Review: The Associate Provost and Curriculum/Assessment Specialist review the Placement Health and Program Advisory (PAC) Health of each program. They use data from the Registrar, Career Services and the Provost's office to complete defined rubrics. The Program Manager/Dean completes a self-study of the program's facilities, performs a faculty health review and completes an action plan based on their findings as well as those of the Placement and PAC Health rubrics.
2. Curriculum Health Review: The Curriculum Quality Council (CQC) conducts this section of the review in coordination with the program. In the first step of the process, the program conducts a self review of the academic plan, curriculum map, program outcomes, syllabi for all program courses, a recent annual assessment report, and PAC minutes for two years. This self analysis is reported in the form of a SWOT analysis. In the second step of the process, each member of the CQC reviews the same documents and records the results of their review. The CQC membership then meets with the program

representative(s) to compare the results of their reviews to ensure the soundness and quality of the curriculum and instruction.

Each program is reviewed on a three year rotational basis. A final report of the review findings is provided to the program with the program responding with an action plan based upon the findings.

## New Program Process

